

State of New Hampshire - DEPARTMENT OF SAFETY

2005 Homeland Security

LETPP Competitive Grant Application

Competitive Funds Available: \$1,255,278.60

Total Budget Request:

\$ _____
(up to 2.5% may be
requested for M&A costs)



SAA use only:

Grant Authorized Amount:
\$ _____

M&A Costs if requested **:
\$ _____

DATE OF APPLICATION:

Due January 4, 2006 by noon

PROJECT APPLICANT

NAME OF CITY/TOWN/AGENCY APPLYING: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____ EMAIL: _____

AUTHORIZING OFFICIAL (PER RSA 31:95B ***SEE PAGE 10)

NAME: _____ SIGNATURE: _____

Certification: I certify that I am duly authorized under the statutes of the State of NH to apply for, authorize, or accept the Homeland Security funds/equipment herein. Please note: Regional collaborators should also submit an MOU signed by all participants with this application.

PROGRAM MANAGER/CONTACT (PRIMARY POINT OF CONTACT)

NAME: _____ TITLE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

FINANCE OFFICER

NAME: _____ TITLE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

EXECUTIVE SUMMARY OF NH STATE STRATEGY FOR HOMELAND SECURITY

1. **Encourage local and state entities to update their all-hazard Emergency Operations Plan (EOP) and Terrorism Annex to address vulnerabilities identified by the entities' hazard analysis.**

Note: (There is no law in New Hampshire that states local communities must have an Emergency Management Plan; RSA 21:P 34-48 states that local communities must have an Emergency Management Director)

2. **Ensure local and state resources are available to recover from a WMD/Incident.**
3. **Increase jurisdiction participation with multi-level intelligence components/agencies to deter/prevent WMD/Terrorism incident to include adjoining states.**
4. **Jurisdictions will procure standardized, interoperable communications equipment for multi-discipline, multi-jurisdictional response to a WMD incident.**
5. **Local and state entities procure the proper equipment necessary for multi-discipline response to a WMD incident.**
6. **Local and state entities conduct/participate in WMD/CBRNE scenario-based exercises to establish a level of readiness for all disciplines.**
7. **Provide appropriate levels of WMD training to all first responders for a multi-discipline trained force to respond to WMD incidents.**

AUTHORIZED EQUIPMENT AND STATE STRATEGY ALIGNMENT

Note: Equipment purchased with this grant funding can be integrated into the daily operations of your agency by applicable departments but is not intended for storage and utilization for specific incidents. The primary purpose of this equipment is CBRNE/WMD prevention, response and recovery. The equipment must be available and ready to respond to CBRNE/WMD incidents and/or terrorist events.

The equipment request must also conform to the 2005 State Strategy developed as part of the Needs Assessment process in the Fall/Winter of 2003. 2005 DHS Grant Guidance mandates all Homeland funding requests coordinate with the state strategy. See previous page.

Instructions for completing this section:

1. **Name of Equipment:** In this column, please list each piece of equipment to be purchased on a separate line.
2. **AEL Section:** Enter the specific section number of the Authorized Equipment List (AEL) where each piece of equipment is listed.
***Important Note regarding 2005 AEL:** There is only one AEL for all grant programs. Please be sure that equipment requested is authorized for the grant program for which you are applying. See left column of AEL.
3. **Cost Estimate:** Please provide a cost estimate for each piece of equipment.
4. **Estimate Date of Acquisition:** Please indicate an estimated date of purchase for each item listed.
5. **Primary Authorized Discipline:** Using the key below, please list each discipline that will be a primary user of the equipment.
6. **Strategy #:** Using the NH State Strategy on the previous page, please indicate which strategy the specific equipment aligns with. One or more strategies may apply.

KEY: LE-Law Enforcement, EMS-Emergency Medical Service, EMA-Emergency Management, FS-Fire Service, HZ-HazMat, PW-Public Works, HC-Health Care

Name of Equipment	AEL Section	Cost Estimate	Estimate date of Acquisition	Primary Authorized Discipline	Strategy #
<i>Example: Repeater</i>	6.6	\$20,000	2/28/05	LE	4

DEGREE OF READINESS

- If this equipment is not listed specifically on the AEL, why do you feel this equipment aligns with the Homeland eligibility list category selected? _____

- Is this communications equipment APCO-25 compliant? _____
- Is the above equipment compatible with that of other agencies in your city (police, fire, EMS, etc.)? If no, please list specific equipment, who is collaborating and explain. _____

GRANT NARRATIVE:

Use the following questions as a guide in composing a grant narrative:

- 1) Does it involve/encourage regional collaboration? Identify who and how.
- 2) Does this grant have the capacity to address All-Hazards preparedness in addition to WMD/CBRNE incidents?
- 3) If your request is for critical infrastructure protection and monitoring, is this site mentioned as part of a Hazard Mitigation plan, Emergency Management plan or other pertinent emergency plan? (please explain in grant narrative section) Please reference DHS example sheet (p. 10) for considerations of DHS criteria.
- 4) How is the proposed equipment purchase directly related to safety and security and infrastructure protection needs.
- 5) How will project aid in preparedness prevention and response needs? How will the project be maintained and monitored at the local level?
- 5) DHS has a NIMS/ICS compliance goal of December 31, 2007. In light of this, all applicants must meet the following minimum standards or risk 2005 Homeland Security grant funding being withheld:
 - All special teams and Fire/EMS/LE command staff must submit written verification of NIMS/ICS training completion and certification at the time of application.
 - All other applicants must describe plans to achieve NIMS/ICS certification and how this compliance will be achieved by December 31, 2007.
 - Please use separate sheets and attach this information to the grant application.

GRANT NARRATIVE: Please attach separate sheet if more space is needed.

[illegible]

NOTE:

A list of eligible equipment for which grant funds may be expended is available on our website <http://www.nh.gov/safety/homeland/index.html>. We suggest you review this list in detail. Minor expendable items such as traffic cones, ropes, etc., will require strict justification. Personnel costs are not eligible, except possible backfill or overtime money for first responders and officers to attend **DHS approved** training courses. Any exercises funded must be **ODP Approved**, performance and threat-based, and sequential in nature. General use computers and software not directly related to preparedness and readiness functions, weapons systems and ammunition, construction or renovation of facilities (except target-hardening such as barriers or alarm systems), and licensing fees are not eligible expenses.

Send completed application to:

Pam Urban-Morin, Grant Administrator
NH Department of Safety-Commissioner's Office
33 Hazen Drive
Concord, NH 03305
603-271-7663
homelandgrants@safety.state.nh.us

2005 Homeland Security Grant Program
Federal Fiscal Year 2005 Domestic Preparedness Equipment Program
Non-Supplanting Certification

Non-Supplanting Certification: This certification, which is a required component of the New Hampshire application, affirms that federal Homeland Security grant funds will be used to supplement (add to) existing funds, and will not supplant (replace) funds that have been locally appropriated for the same purpose. Potential supplanting will be addressed in the application review as well as in the pre-award review, post award monitoring, and the audit. Applicants and/or grantees will be/may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons OTHER than the receipt or expected receipt of federal Homeland Security grant funds.

Supplanting funds is loosely defined (for these purposes) as using federal grant money to "replace" or "take the place of" existing local funding for equipment or programs. The funds are intended to provide local entities with **increased capabilities** or to build capacity to address CBRNE/WMD terrorist incidents. Federal Homeland Security grant funds cannot be used to replace aged, local equipment; instead they are intended to help increase capabilities. The funds are not to be used to replace items that are worn out/broken or for replacing (supplanting) routine local budget expenses.

As a condition of the receipt of these funds:

Funding may be suspended or terminated for filing a false certification in this application or other reports or document as part of this program.

Tracking of Equipment:

Upkeep, maintenance, and training of and for equipment procured as part of the Homeland Security grant program is a local and/or grantee responsibility. The inventory of this equipment is a local responsibility and the recipient of such understands that inspections, auditing, and inventory accounting of this equipment may occur as a condition of this grant either from Federal, State or other appropriate level agency and agent

Equipment valued over \$5,000:

To comply with OMB circular A-87, equipment valued at this level must inventoried and tracked locally and be reported to the State Department of Safety (DOS) – Grants Management Unit for 2 years or until the item carries a depreciated value of less than \$100. The disposition of the equipment must be reported. DOS recommends consulting with local auditors for GASB-34 compliance and disposition rules governing equipment procured with Federal funds.

Certification Statement:

I certify that any funds awarded under the fiscal year 2005 Homeland Security Domestic Preparedness Equipment Program will be used to supplement existing funds for program activities, and will not replace (supplant) non-Federal Funds.

I have further read and understand the requirements surrounding fraudulent statements, tracking and inventory of equipment, and rules surrounding equipment valued at over \$5,000.

Print Name (Authorizing Official)

Print Name (Program Manager/Contact)

Signature

Signature

Date

Date

****NEW FOR 2005:**

MANAGEMENT AND ADMINISTRATIVE (M&A) COSTS: All programs within the Homeland Security Grant Program have allowable M&A costs for both the state-level as well as the local unit of government, urban area, or designated subgrantee. Local jurisdiction subgrantees may retain and use up to **2.5% of their subaward** from the state for local M&A purposes. The Grants Management Unit will calculate this allowable cost for the grantee if requested.

Please check here if you would like the Grants Management Unit to calculate M&A for your grant request: _____YES _____NO

*****THE AUTHORIZING OFFICIAL MUST BE STATUTORILY ALLOWED TO SIGN A CONTRACT FOR THE MUNICIPALITY (i.e. Mayor, City Manager, Town Manager, Chairperson BOS, etc.)**

Example of: Site Eligibility for Critical Infrastructure Protection Funding

The US Department of Homeland Security in Washington, D.C. issued the following guidance:

As part of the FY 2003 SHSGP II (critical infrastructure funds) and the FY 2003 UASI II (operational costs), funding is being provided to pay for costs associated with increased security measures at critical infrastructure sites during the period of heightened threat alert of **December 21, 2003 to January 9, 2004**. States and local governments should generally consider critical infrastructure to include any system or asset that if attacked would result in catastrophic loss of life and/or catastrophic economic loss. In addition, protection for the following specific types of facilities should also be considered:

- Protective security enhancements for large public gatherings/areas such as New Year's Eve celebrations, sporting events and outdoor concerts
- Public water systems serving large population centers
- Primary data storage and processing facilities, major stock exchanges and major banking centers
- Chemical facilities located in close proximity to large population centers
- Major power generation facilities that exceed 2000MW and if successfully attacked would disrupt the regional electric grid
- Hydroelectric facilities and dams that produce power in excess of 2000MW or could result in catastrophic loss of life if breached
- Nuclear Power plants
- Electric substations 500KV or larger, and substations 345KV or larger that are part of a critical system supporting populations in excess of one million people
- Rail and highway bridges over major waterways that, if destroyed, would cause catastrophic economic loss
- Major highway tunnels under waterways that if attacked would cause catastrophic loss of life or catastrophic economic impact
- Major natural gas transmission pipelines in excess of 3000 bcf throughput
- Natural Gas and liquid Natural Gas Storage (LNG) facilities
- Major petroleum handling facilities such as pipelines, ports, refineries and terminals
- Major mass transit subway systems and the supporting ventilation systems
- Telecommunications, internet, and cyber facilities

***This list is generated by the U.S. Department of Homeland Security in Washington, D.C.**